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Email: [Events@historicedmonton.ca](mailto:Events@historicedmonton.ca)  
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**The Edmonton and District Historical Society  
Presents  
The 23<sup>rd</sup> Annual  
Historic Festival and Doors Open**

*July 1-7, 2019*

The activities we choose to fill our free time go a long way to creating balance in our lives while connecting us to our communities. Culture and art, sports activities, recreation or exploring our many parks and historical sites all play an important role in keeping us active while reflecting our cultural values.

The 23<sup>rd</sup> Historic Festival and Doors Open celebrates *Leisure*.

Event submissions should be historic in nature and designed to enlighten and entertain your guests.

The EDHS collects your event information and promotes it as part of the festival in a comprehensive marketing campaign including digital, print, television and billboard promotion. Events include tours and gatherings that take place in communities, museums or historical sites but are not limited to these locations. These events may be free, by donation or by charging admission to the public.

There is no cost to register. However, it is a requirement of your registration to provide an evaluation to be submitted upon completion of your event. The evaluation form is included in this registration. These evaluations allow us to secure future funding.

<b>FESTIVAL DATES: JULY 1-7, 2019</b>	<b>REGISTRATION DEADLINE APRIL 15, 2019</b>
<b>ORGANIZATION</b>	
Organization name:	Organization contact and title:
EVENT address:	Mailing address:
Contact Phone:	Contact Email:
Event Phone:	Event Email
Website:	

<b>Event / Tour Information</b>	
Please complete all applicable sections	
Guide Status:	<input type="checkbox"/> Guided <input type="checkbox"/> Self-guided <input type="checkbox"/> N/A
Tour Type:	<input type="checkbox"/> Walking <input type="checkbox"/> Bus <input type="checkbox"/> Carriage <input type="checkbox"/> Driving <input type="checkbox"/> Train <input type="checkbox"/> Other
Pre-registration Required:	<input type="checkbox"/> Yes <input type="checkbox"/> No Pre-registration deadline:
Fee Scale:	<input type="checkbox"/> Free <input type="checkbox"/> Donation <input type="checkbox"/> Fee Fee details:
Wheelchair Access:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partial
Outdoor Attire:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	<input type="checkbox"/> Adult Only <input type="checkbox"/> Family Friendly
<b># of guides required for distribution:</b> <input type="checkbox"/> 50 <input type="checkbox"/> 100 <input type="checkbox"/> 150 <input type="checkbox"/> 200 <input type="checkbox"/> _____	

EVENT DATE(S) – SELECT ALL THAT APPLY		
Sunday, June 30 - LAUNCH		
<input type="checkbox"/> Monday, July 1	Start Time: _____	End Time: _____
<input type="checkbox"/> Tuesday, July 2	Start Time: _____	End Time: _____
<input type="checkbox"/> Wednesday, July 3	Start Time: _____	End Time: _____
<input type="checkbox"/> Thursday, July 4	Start Time: _____	End Time: _____
<input type="checkbox"/> Friday, July 5	Start Time: _____	End Time: _____
<input type="checkbox"/> Saturday July 6	Start Time: _____	End Time: _____
<input type="checkbox"/> Sunday, July 7	Start Time: _____	End Time: _____

<b>EVENT TITLE: ie HISTORY TOUR</b>
<b>EVENT DESCRIPTION: <u>MAXIMUM 500 CHARACTERS</u> – description will be edited if it goes over 500 characters</b>

I would like to purchase a program ad!      Yes       No

Full Page (5" W x 8" H) \$200

Half Page (5" W x 4" H) \$100

All ads are black and white. **Ad submission deadline: April 15, 2019**

Ad format: preferred high resolution jpeg.

Make cheques payable to the Edmonton and District Historical Society

## 2019 Historic Festival and Doors Open Evaluation

To be completed upon conclusion of your event

Thank you for participating in the 22nd annual Historic Festival and Doors Open, presented by the Edmonton and District Historical Society. **Your feedback is critical as it provides the information required for grant reporting and assists us with improving the festival.** A report, based on your feedback will be compiled and posted on the EDHS webpage.

**Please complete this questionnaire and return by mail, fax or email by**

**September 1, 2019.**

Organization Name	
Event Title	
Contact name	
# of day's event took place	
Total # of visitors during the festival (July 1-7)	
# of volunteers/paid staff	
# of volunteer hours/paid hours	
Comments on festival brochure / webpage layout	
General Festival Comments	
General comments on July 2 launch (if you were able to attend)	

Would you like to be contacted regarding participation in 2020?